

Replaced by same date and issue number

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
(www.mole.gov.bd)

No:40.00.0000.011.25.016.16-1474

Date: 30/07/1424
14/11/2017

To : Chief Accounts Officer
Ministry of Labour & Employment
Segunbagicha, Dhaka.

Subject: Participate in "A Study Tour to Social Security Organization" to be held in Thailand, Bangkok from 28-30 November 2017.

The undersigned is directed to convey the sanction of the following officials from Ministry of Labour and Employment, Department of Inspection for factories and Establishments under the Ministry of Labour and Employment and Planning Commission to participate "A Study Tour to Social Security Organization" to be held in Thailand, Bangkok from 28-30 November 2017. The particulars of the officials are as below:

1. Mr. S M Zahedul Karim, Joint Secretary, Ministry of Labour and Employment, Dhaka.
2. Mr. Md. Rezaul Haque, Joint Secretary, Ministry of Labour and Employment, Dhaka.
3. Mr. Md. Zakir Hossain Chowdhury, Deputy Chief, Ministry of Labour and Employment, Dhaka.
4. Mr. Probhash Chandra Roy, Deputy Chief, Socio- Economic Infrastructure Division, Planning Commission, Ministry of Planning, Shere-Bangla Nagar, Dhaka-1207.
5. Mrs. Shuly Aktar, Assistant Inspector General (Safety), Office of the DIG, DIFE, Gazipur.

2. The terms and conditions of this permission are mentioned below:

- i) The visit will commence on 27 November 2017 or from the date of departure;
- ii) The period including transit will be treated as on duty;
- iii) They will draw their usual pay and allowances from Bangladesh in local currency;
- iv) On return from abroad they will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the study tour.
- v) They will leave Thailand for Dhaka on 01 December 2017 or on any nearby day;
- vi) All expenses in connection with the visit including cost of visa, a round-trip air ticket, hotel accommodation and food will be borne by GIZ.
- vii) They are entitled to draw pocket allowance equivalent to 30% of the comprehensive allowance as instructed in the office memorandum no. AMa/AaBi/Ex.Control-2/2(19)/2000-04/part-1/221(1000) dated: 9 October 2012 (Paragraph 7-Ka and 11) and AMa/AaBi/ Ex. Control-2/2 (19)/2000-04/Part-1/67 dated:10 March 2013 of the Finance Division.
- viii) They are entitled to draw Transit Allowance and terminal charge as per rules mentioned in the paragraph 13(Kha) of the office Memorandum no.AMa/AaBi/Ex.Control-2/2(19)/2000-04/ Part-1/221 (1000) of the Finance Division dated: 9 October 2012.
- ix) The expenses of Pocket allowance, terminal charge and transit allowances will be borne by their respective organizations from regular budget 2017-2018 financial year.

3. This order is issued with the approval of the competent authority.


(Morsheda Hai)

Assistant Secretary (Admin.)
Phone: +880 2 9514073(office)
E-mail: dsadmin@mole.gov.bd

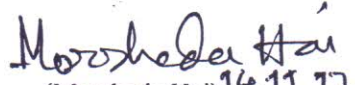
P.T.O

No:40.00.0000.011.25.016.16-1474

Date: 30/07/1424
14/11/2017

Copy forwarded for kind information and necessary action (not according to seniority):

1. Member, Socio- Economic Infrastructure Division, Planning Commission, Ministry of Planning, Shere-Bangla Nagar, Dhaka-1207.
2. Mr. S M Zahedul Karim, Joint Secretary, Ministry of Labour and Employment, Dhaka.
3. Dr. Md. Rezaul Haque, Joint Secretary, Ministry of Labour and Employment, Dhaka.
4. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
5. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a note verbal in this purpose**).
6. PS to Hon'ble State Minister, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
7. PS to Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
8. Mr. Md. Zakir Hossain Chowdhury, Deputy Chief, Ministry of Labour and Employment, Dhaka.
9. Mr. Probbhash Chandra Roy, Deputy Chief, Socio- Economic Infrastructure Division, Planning Commission, Ministry of Planning, Shere-Bangla Nagar, Dhaka-1207.
10. Director, ILO Country Office, House # SE (G) 2, Road # 140, Gulshan-1, Dhaka-1212.
11. Mrs. Shuly Aktar, Assistant Inspector General(Safety), Office of the DIG, DIFE, Gazipur.
12. Mr. Werner Lange, Cluster Coordination-Textile, GIZ, PO BOX 6091, Gulshan-1, Dhaka-1212.
13. ✓ Programmer, please upload www.mole.gov.bd
14. Accounts Officer, Ministry of Labour & Employment, Dhaka.
15. P.O to Additional Secretary (Admin.), Ministry of Labour & Employment, Dhaka.
16. P.O to Joint Secretary (Admin), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
17. Mr. Md. Hannan sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka
18. PA to Inspector General, Department of Inspection for factories and Establishments, Dhaka.
19. Office Copy.


(Morsheda Hai) 14.11.17
Assistant Secretary (Admin.)